

## **Group Leader Information Notes**

Thank you for booking with us at Shining Cliff. We will do everything possible to assist with your arrangements. These notes are designed to assist you with your pre-trip preparations.

### **Shining Cliff**

Shining Cliff is a remote self-catering centre with all administration in advance of your visit being undertaken at our head office at the Hollowford Centre.

The Hollowford office is manned between 8.30am and 4.30pm and the telephone number is 01433 620377.

If during your stay you encounter any problems at night, please refer to the Centre instruction booklet. If the problem cannot wait until the following morning; please call the telephone numbers we have supplied you with.

### **Composting Toilets**

Due to the remote position of the Centre we have installed composting toilets. *We supply toilet rolls as they need to be a specific type.*

### **Self-Catering**

Shining Cliff has a well-equipped kitchen; 6 ring stove, oven, dishwasher, hot water boiler, pots, pans, cutlery etc.

We suggest you carefully consider your menu, quantities and provisions. The less waste and unused food you have, the less you need to carry out.

### **Recycling**

In line with our environmental policy we request that you recycle where possible.

### **Outdoor Activities**

We can provide a full programme of Outdoor Activities for which we have an Adventure Activities Licence - No. L5867/R0510.

### **Insurance**

We hold comprehensive Public Liability and Product Liability insurance. It should be noted that it is not possible for us to insure against the loss, theft or damage of personnel effects. Those who wish to protect themselves against this risk should check the cover provided by their own house contents insurance and if necessary, take out additional cover.

### **Risk Assessments**

All of the Risk Assessments for our activities and facilities can be found on our website: [www.hollowford.org](http://www.hollowford.org) follow the link safety - risk assessments.